



## REGULAR SESSION

County Commission

Courthouse  
206 W. 1st Avenue  
Hutchinson, KS 67501

### A G E N D A

Reno County Courthouse Veterans Room  
206 W. 1st Avenue  
Hutchinson, KS 67501  
Wednesday, January 10, 2024, 9:00 AM

1. **Call to Order**
2. **Pledge of Allegiance to the American Flag and Prayer**
3. **Welcome and Announcements by Commission Chair**
4. **Public Comment on Items not on the Agenda**  
*Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.*
5. **Determine Additions or Revisions to the Agenda**
6. **Consent Agenda**
  - 6.A Vouchers (bills or payments owed by the county or related taxing units)
  - 6.B Added, Abated and Escaped Taxation Change Orders numbered 2023-685, 686, and 694 for approval by the Board of Commissioners
7. **Business Items**
  - 7.A Register of Deeds Annual Report
  - 7.B Administrative Services Agreement with Ranson Financial Group for Reno County Water District 101's (Yoder) Project
8. **County Administrator Report**
  - 8.A Monthly Department Reports
  - 8.B Financial Report
9. **County Commission Report/Comments**
10. **Reorganization of Board of County Commissioners**
  - 10.A Appoint a commission member as the chairperson for 2024
  - 10.B Appoint a commission member as vice-chair for 2024
11. **Adjournment**

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Randy Parks  
District 1

Ron Hirst  
District 2

Daniel P. Friesen  
District 3

John Whitesel  
District 4

Don Bogner  
District 5



**AGENDA  
ITEM #6.B**

**RENO COUNTY**  
125 West First Ave.  
Hutchinson, Kansas 67501  
(620) 694-2915  
Fax: (620) 694-2987

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1/2/2024

To: Reno County Board of County Commissioners

From: Reno County Appraiser's Office

Subject: Change orders 2023-685, 2023-686, 2023-694

These adjustments to the tax roll were coded as clerical errors which is why they are appearing on the agenda.

Order 2023-685 and 686 is correcting a data entry error. A jet ski was added to Rebecca J. White of 8010 E 4<sup>th</sup>, Hutchinson, for tax year 2023 when it should have been added to Rebecca J. White of 208 W 26<sup>th</sup> Ave, Hutchinson.

Order 2023-694 is adding a Dodge Ram to the tax rolls for 2022 and 2023 after the 2022 roll had moved forward to the current year.

Michael Plank  
Reno County Appraiser  
michael.plank@renogov.org  
620-694-2915

Tax Year: 2023

TAX ROLL CORRECTION - PERSONAL PROPERTY
AAELT013

Printed by / Date Time
jenna.fager 12/27/2023 12:13:24PM

TaxPayer WHIT00676
WHITE, REBECCA J
208 W 26TH AVE
HUTCHINSON, KS 67502

System Control # 2023000685
User Control # 2023000685
Cama # 121-01-0-20-14-034-00-0-
Tax Unit 5 HUTCHINSON CITY / USD 308
Property Location 208 W 26TH AVE - HUTCHINSON, KS 67502

Tax Year 2023
Doc # 200836369766
Quick Ref. 9725

APPRAISER SECTION (Value) Dec 19 2023 3:05PM Shayna Johnson Approved

Appraised Prior To Correction:

Value Penalty %
0 0.00

Non-Watercraft Assessed Prior To Correction:

Value Penalty Total
0 0 0

Watercraft Only Assessed Prior To Correction:

0 0 0

Exempt Value: 0

Comment: 1997 KAWASAKI VIN#KAW00292K798 WAS ADDED TO THE WRONG REBECCA J WHITE - ADDING TO CORRECT TAXPAYER

Appraised After Correction:

Value Penalty %
817 50.00

Non-Watercraft Assessed After Correction:

Value Penalty Total
0 0 0

Watercraft Only Assessed After To Correction:

78 39 117

Exempt Value: 0

Net Change
817

0

117

0

CLERK SECTION (Tax) Dec 27 2023 12:13PM Jenna Fager Order to P

Tax Prior To Correction:

Levy 0.000000 Gen Tax 0.00
WC Levy 0.154168 SB41 \$ 0.00
Exempt Tax Dollars 0.00

Comment:

Tax After Correction:

Levy Gen Tax 18.06
WC Levy 0.154168 SB41 \$ 0.00
Exempt Tax Dollars 18.06

Net Change

18.06

0.00

18.06

TREASURER SECTION (Summary)

Net Change in Assessed Value 117
Mill Levy 162.566000
Watercraft Levy 0.154168
Net Change in Levied Tax Dollars 18.06
Net Change in Exempt Tax Dollars 0.00
Net Change in Total Tax Dollars 18.06
Refund Amount 0.00

Type of Correction Add
Correction Code CL
Tax Statement #

Comments 1997 KAWASAKI VIN#KAW00292K798 WAS ADDED TO THE WRONG REBECCA J WHITE - ADDING TO CORRECT TAXPAYER

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas.

(Date)

Approved by Commission:

Attest by County Clerk:

Tax Year: 2023

TAX ROLL CORRECTION - PERSONAL PROPERTY  
AAELT013

Printed by / Date Time  
jenna.fager 12/27/2023 12:13:24PM

TaxPayer WHIT00362  
WHITE, WILLIAM M JR  
WHITE, REBECCA J  
8010 E 4TH AVE  
HUTCHINSON, KS 67501

System Control # 2023000686  
User Control # 2023000686  
Cama # 143-07-0-00-01-004-04-0-  
Tax Unit 188 VALLEY TOWNSHIP / USD 313  
Property Location 8010 E 4TH AVE - HUTCHINSON, KS 67501

Tax Year 2023  
Doc # 200836364170  
Quick Ref. 27286

APPRAISER SECTION (Value) Dec 19 2023 3:05PM Shayna Johnson Approved

Appraised Prior To Correction:

Appraised After Correction:

Value Penalty %  
16,213 10.00

Value Penalty %  
15,396 10.00

Net Change  
-817

Non-Watercraft Assessed Prior To Correction:

Non-Watercraft Assessed After Correction:

Value Penalty Total  
4,140 414 4,554

Value Penalty Total  
4,140 414 4,554

0

Watercraft Only Assessed Prior To Correction:

Watercraft Only Assessed After To Correction:

158 16 174

80 8 88

-86

Exempt Value: 0

Exempt Value: 0

0

Comment: 1997 KAWASAKI VIN#KAW00292K798 WAS ADDED TO THE WRONG REBECCA J WHITE - REMOVING FOR 2023

CLERK SECTION (Tax) Dec 27 2023 12:13PM Jenna Fager Order to P

Tax Prior To Correction:

Tax After Correction:

Levy 151.592000 Gen Tax 717.20  
WC Levy 0.154168 SB41 \$ 0.00  
Exempt Tax Dollars ..... 717.20

Levy 703.94  
WC Levy 0.154168 SB41 \$ 0.00  
Exempt Tax Dollars ..... 703.94

Net Change  
-13.26  
0.00  
-13.26

Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value -86  
Mill Levy 151.592000  
Watercraft Levy 0.154168  
Net Change in Levied Tax Dollars -13.26  
Net Change in Exempt Tax Dollars 0.00  
Net Change in Total Tax Dollars -13.26  
Refund Amount 0.00

Type of Correction Abate  
Correction Code CL  
Tax Statement # 200804

Comments 1997 KAWASAKI VIN#KAW00292K798 WAS ADDED TO THE WRONG REBECCA J WHITE - REMOVING FOR 2023

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. \_\_\_\_\_ (Date)

Approved by Commission: \_\_\_\_\_

Attest by County Clerk: \_\_\_\_\_



Tax Year: 2023

TAX ROLL CORRECTION - TRUCKS  
AAELT017

Printed by / Date Time  
jenna.fager 12/27/2023 12:15:01PM

TaxPayer WILL00761

System Control # 2023000694

Tax Year 2023

User Control # 2023000694

WILLISON, LYNN E

TU 42 MEDORA TOWNSHIP / USD 313

Doc # 248641

WILLISON, LAURIE

Quick Ref.

5609 E 75TH AVE

Truck Year 2022

HUTCHINSON, KS 67502-9163

Truck VIN 3C6UR5CL2NG290620

Description DODGE RAM 2500 2500

APPRAISER SECTION (Value)

Dec 20 2023 8:53AM Shayna Johnson Approved

Appraised Prior To Correction:

Appraised After Correction:

Value	Total	Value	Total	Net Change
<u>0</u>	<u>0</u>	<u>20,750</u>	<u>20,750</u>	<u>20,750</u>

Assessed Prior To Correction:

Assessed After Correction:

Value	Penalty	Total	Value	Penalty	Total	Net Change
<u>0</u>	<u>0</u>	<u>0</u>	<u>4,150</u>	<u>0</u>	<u>4,150</u>	<u>4,150</u>

Comment: ADDED 2022 DODGE RAM VIN#3C6UR5CL2NG290620 IN 2023 AND DIDN'T MOVE IT FORWARD TO 2023 - ADDING FOR 2023

CLERK SECTION (Tax)

Dec 27 2023 12:15PM Jenna Fager Order to Print

Tax Prior To Correction:

Tax After Correction:

MV Levy	Gen Tax	Net Change
<u>0.138504</u>	<u>0.00</u>	<u>574.80</u>

Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value	<u>4,150</u>	Type of Correction	<u>Escape</u>
Applicable Motor Vehicle Levy	<u>0.138504</u>	Correction Code	<u>CL</u>
Net Change in Total Tax Dollars	<u>574.80</u>	Tax Statement #	
Refund Amount	<u>0.00</u>	Comments	<u>ADDED 2022 DODGE RAM VIN#3C6UR5CL2NG290620 IN 2023 AND DIDNT MOVE IT FORWARD TO 2023 - ADDING FOR 2023</u>

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. \_\_\_\_\_ (Date)

Approved by Commission: \_\_\_\_\_

Attest by County Clerk: \_\_\_\_\_



# AGENDA ITEM #7.A

## Register of Deeds Annual Report for Board of Commissioners

January 10th, 2024

### 2023 Business & Revenue

Total Revenue \$528,817.25

- Documents Recorded: 8,161

#### Breakdown of Total Revenue

- Recording Fees (Paid General Fund): \$398,531.00
- Service Fees Collected (Paid General Fund): \$8,790.25
- HTF (Paid to Heritage Trust Fund): \$30,000.00
  - HTF Overage (Paid to General Fund): \$374.00
- Technology Fund Fees Collected: \$91,122.00
  - County Clerk (Paid to Clerk Tech): \$15,187.00
  - County Treasurer (Paid to Treasurer Tech): \$15,187.00
  - Register of Deeds (Paid to ROD Tech): \$60,748.00

### Budgetary *\*as of Dec. 29<sup>th</sup>, 2023.*

- Percent of Budget Spent: \* 97%
- Technology Fund: \* \$229,761.18
  - **Earmarked Tech Funds for 2024**
    - \$50,000.00 for Eagle View GIS Mapping & Aerial Imagery
    - \$50,000.00 for Tyler Tech. Eagle Recorder Records Management Software
    - \$10,000.00 for CIC Records Management Software

### Digitizing Project: Phase 1 Scanning

#### What has been done so far...

- |   |  |
|---|--|
| ✓ Misc Volumes 2-22                           | ✓ Federal Tract – 1 Volume             |
| ✓ Sale of Oil & Gas Royalty – Volumes 1-44    | ✓ Historic Stock Lien – 1 Volume       |
| ✓ Misc. Assn & Releases Volumes – 186 Volumes | ✓ Homestead Patents – 7 Volumes        |
| ✓ Surveys – 4 Volumes                         | ✓ Service Records – 25 Volumes         |
| ✓ Cemetery – 2 Volumes                        | ✓ Township Gov. Lot Series – 7 Volumes |
| ✓ Contract POA – 1 Volume                     |  |
| ✓ Guardian Deed – 1 Volume                    |  |
| ✓ UCC Records A-Z                             |  |

#### Currently working on...

- Mortgage Volumes 1-385
- UCC Records – A-Z Record Retention Work
- (Documents to be destroyed according State Retention Schedule)

#### What still needs to be digitized...

- |  |   |
|--|---|
| <input type="checkbox"/> S-T-R Index Records 1868-Current – 73 Volumes   | <input type="checkbox"/> General Index Volumes – 70 Volumes |
| <input type="checkbox"/> Platted Index Records 1868-Current – 78 Volumes | <input type="checkbox"/> All School Records                 |

## Digitizing Project: Phase 2 Verifying & Indexing

### What has been done so far...

- ✓ UCC Records A-Z

### What still needs to be verified and indexed...

- |  |   |
|--|---|
| <input type="checkbox"/> S-T-R Index Records 1868-Current – 73 Volumes   | <input type="checkbox"/> General Index Volumes – 70 Volumes   |
| <input type="checkbox"/> Platted Index Records 1868-Current – 78 Volumes | <input type="checkbox"/> All School Records                   |
| <input type="checkbox"/> Misc Volumes 2-22                               | <input type="checkbox"/> Federal Tract – 1 Volume             |
| <input type="checkbox"/> Sale of Oil & Gas Royalty – Volumes 1-44        | <input type="checkbox"/> Historic Stock Lien – 1 Volume       |
| <input type="checkbox"/> Misc. Assn & Releases Volumes – 186 Volumes     | <input type="checkbox"/> Homestead Patents – 7 Volumes        |
| <input type="checkbox"/> Surveys – 4 Volumes                             | <input type="checkbox"/> Service Records – 25 Volumes         |
| <input type="checkbox"/> Cemetery – 2 Volumes                            | <input type="checkbox"/> Township Gov. Lot Series – 7 Volumes |
| <input type="checkbox"/> Contract POA – 1 Volume                         |   |
| <input type="checkbox"/> Guardian Deed – 1 Volume                        |   |
| <input type="checkbox"/> UCC Records A-Z                                 |   |

### New Land Record Management Software (LRMS):

Eagle Recorder is set to go LIVE September 2024. Until then my office is working with Tyler Tech's programmers by providing data and information on our current practices which will provide a smooth transition once we go live.

Eagle Recorder will provide a robust amount of easily accessible record information and conveniences not only to our customers and constituents but to our staff and other county offices as well.

### Upcoming Travel:

**January 24<sup>th</sup>** ..... Local Government Day: Topeka, KS

**February 8<sup>th</sup>** ..... 2024 County Day at the Capitol: Topeka, KS

**April 12<sup>th</sup>** ..... Spring South-Central District ROD Meeting: Kingman, KS

**June 10<sup>th</sup> – 14<sup>th</sup>** ..... Annual State ROD Conference June 10<sup>th</sup>-14<sup>th</sup> in Emporia, KS (Lyon County)

**October 18<sup>th</sup>** ..... Fall South-Central District ROD Meeting: Greensburg, KS

**December 3<sup>rd</sup> – 5<sup>th</sup>** ..... KAC Annual Conference





## AGENDA ITEM

## **AGENDA ITEM #7.B**

**AGENDA DATE:** January 10, 2024

**PRESENTED BY:** Randy Partington

**AGENDA TOPIC:**

Administrative Services Agreement with Ranson Financial Group for Reno County Water District 101's (Yoder) Project

**SUMMARY & BACKGROUND OF TOPIC:**

Attached is an Administrative Services Agreement with Ranson Financial to handle loan and grant applications/administration with KDHE for the Water Revolving Loan Fund and the Small Town Water and Sewer Infrastructure Assistance Grant. If the county applies for USDA funds, Ranson would also be able to assist with the process.

Ranson is currently on contract for similar administrative services on the HABIT/Yoder sewer project. Reno County sent out a request for proposals to the two companies in the region that have the necessary experience to handle loan/grant administration. Ranson was the only company to respond.

**ALL OPTIONS:**

1. Approve the Administrative Services Agreement and authorize the Chair to sign.
2. Deny the Administrative Services Agreement and advise staff for recommended changes.
3. Table to a future meeting.

**RECOMMENDATION / REQUEST:**

Approve the Administrative Services Agreement and authorize the Chair to sign the agreement.

**POLICY / FISCAL IMPACT:**

Funding for this agreement will be paid from the loan and/or grant that will cover the costs of this capital project. The repayment of a loan is by the water district residents.

## ADMINISTRATIVE SERVICES AGREEMENT

January 3, 2024

To: Board of County Commissioners  
Reno County, Kansas  
ATTN: Randy Partington, County Administrator  
206 West 1<sup>st</sup> Avenue  
Hutchinson, KS 67501

RE: Reno County Water District (Yoder)

We are pleased to submit this agreement to provide KDHE Water Revolving Loan Fund and the Small Town Water and Sewer Infrastructure Assistance Grant administrative services to the Reno County, Kansas. A copy of the proposal will be submitted to KDHE for review and approval if using loan funds to pay for the proposed services. If the County decides they wish to apply to USDA Rural Development, we have included our fee below for the completion of the USDA rd-apply application and Environmental Review. This paperwork will cover from the start of the project to the project completion.

We agree to provide the following professional services and such other services as, in our judgment, may be necessary and advisable for the completion of this project:

- A. To work with County Staff and County Consultant(s) in the preparation of KDHE documents including, but not limited to, original Loan Application which includes the environmental review, Request for Reimbursement, semi-annual MBE/WBE reports (if applicable), attending the Public Meeting and Public Hearing, attending the Bid Letting and Pre-Construction Conference, prepare amended loan application (if applicable), and complete on-site labor interviews in the most efficient, economical manner.
- B. To work with County Staff and County Consultants in the prepared of the USDA rd-apply application and Environmental Review.
- C. To present paperwork to the County Commissioners for processing and execution by the Chairman or authorized representative.
- D. To provide copies of all submitted work to KDHE to the County for their files.

Our fee is \$100.00/Hour plus mileage and relevant expenses (i.e. mileage, etc), if applicable, with a ***not to exceed*** amount of \$15,000.00 for the KDHE paperwork, \$10,000 for rd-apply and \$5,000 to complete the USDA Environmental Review.. Monthly statements, as needed, will be submitted for County Commissioners approval and payment upon receipt of funding.

This agreement shall be in force and effect until the project is completed unless terminated and shall be subject to cancellation by either party with ten (10) days advance written notice. However, unlikely, if the scope of work changes from the initial application and additional services are required by the loan administrator, an addendum may be issued to cover any additional costs.

The Agreement will comply with the attached KDHE SRF Consultant Contract Provisions.

This Agreement is submitted in triplicate. Your acceptance will be indicated by the signature of the Chairman and County Clerk on all copies and by returning two executed copies to us.

Respectfully submitted,  
Ranson Financial Group, LLC  
***Rose Mary Saunders***  
Municipal Consultant

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

BOARD OF COUNTY COMMISSIONERS  
RENO COUNTY, KANSAS

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
County Clerk

(Seal)

**KDHE SRF CONTRACT PROVISIONS FOR  
CONSULTANT CONTRACTS**

STATE OF KANSAS  
ACT AGAINST DISCRIMINATION  
CONTRACT PROVISION CERTIFICATION FORM

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of (1) through (4) in every applicable subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

PROJECT/CONTRACT NAME AND NO. \_\_\_\_\_

MUNICIPALITY Reno County, KS (Yoder)

CONTRACTOR'S SIGNATURE Rose Mary Saunders

TITLE Municipal Consultant

SRF PROJECT NO. \_\_\_\_\_

DATE 1-3-2024



\_\_\_\_\_  
KDHE PROJECT #

## **CERTIFICATION REGARDING LOBBYING**

### **CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

*Rose Mary Saunders Municipal Consultant*  
\_\_\_\_\_  
Typed Name & Title of Authorized Representative

*Rose Mary Saunders 1-3-2024*  
\_\_\_\_\_  
Signature and Date of Authorized Representative

## Contract Provisions for Equal Opportunity

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
3. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States." [Sec. 202 amended by EO 11375 of Oct. 13, 1967, 32 FR 14303, 3 CFR, 1966-1970 Comp., p. 684, EO 12086 of Oct. 5, 1978, 43 FR 46501, 3 CFR, 1978 Comp., p. 230]

### **Contract Provisions for the Kansas Act Against Discrimination**

(a) Except as provided by subsection (c), every contractor for or on behalf of the State and any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration, or repair of any public building or public work or for the acquisition of materials, equipment, supplies, or services shall contain provisions by which the contractor agrees that:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of subsections (a)(1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

(b) The Kansas Human Rights Commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas Act Against Discrimination.

(c) The provisions of this section shall not apply to a contract entered into by a contractor:

- (1) Who employs fewer than four employees during the term of such contract; or
- (2) Whose contracts with the governmental entity letting such contract cumulatively total \$5,000 or less during the fiscal year of such governmental entity.

### **Contract Provisions for Restrictions on Lobbying**

The Contractor agrees to comply with Title 40 CRF Part 34, New Restrictions on Lobbying. **A Certification form must be submitted with the bid documents.**

### **Contract Provisions for the Trafficking Victims Protection Act of 2000**

The Contractor, its employees, sub-contractors, and sub-contractors employees under any SRF Loan Agreement, may not engage in severe forms of trafficking in persons during the period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the award or sub-awards under the award.

### **Contract Provisions for Suspension and Debarment**

The Contractor certifies that it is not suspended or debarred from participating in federal assistance and benefit programs and further agrees to fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Responsibilities of Participants Regarding Transactions." The Contractor must ensure that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Covered Transactions," includes a term or condition requiring compliance with Subpart C. The Contractor agrees that failing to disclose the required information in 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

### **Contract Provisions for Non Discrimination**

The contractor must comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and a variety of program-specific statutes with nondiscrimination requirements.

Other civil rights laws may impose additional requirements on the contractor. These laws include, but are not limited to, Title VII of the Civil Rights Act of 1964 (prohibiting race, color, national origin, religion, and sex discrimination in employment), the Americans with Disabilities Act (prohibiting disability discrimination in employment and in services provided by State and local governments, businesses, and non-profit agencies), and the Fair Housing Act (prohibiting race, color, national origin, age, family status, and disability discrimination in housing), as well as any other applicable civil rights laws.

### **Contract Provisions for Non Segregated Facilities**

The contractor must ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex or national origin cannot result. The contractor may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. The contractor's obligation extends further to ensuring that its employees are not assigned to perform their services at any location, under the contractor's control, where the facilities are segregated. This obligation extends to all contracts containing the equal opportunity clause regardless of the amount of the contract. The term "facilities," as used in this section, means waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, wash rooms, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees; *Provided*, That separate or single-user restrooms and necessary dressing or sleeping areas shall be provided to assure privacy between the sexes.



## AGENDA ITEM

## **AGENDA ITEM #8.A**

**AGENDA DATE:** January 10, 2024

**PRESENTED BY:** Randy Partington, County Administrator

**AGENDA TOPIC:**  
Monthly Department Reports

**SUMMARY & BACKGROUND OF TOPIC:**

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments. Attached are reports for Aging-Public Transit, Appraiser, Automotive, Clerk, Community Corrections, Communications, Emergency Management, and Health Department.



120 W. Avenue B, Hutchinson, KS 67501

(620)694-2911 Fax: (620)694-2767

**Monthly Report for December 2023**  
**Submitted by**  
**Barbara Lilyhorn**  
**Director- Department of Aging and Public Transportation**

**Budget**

Aging Services has spent 86% and Public Transit has spent 68 % of the Department budgets respectively – a composite total of 73% of the entire 002 expenditure budget as of 12/22/2023. Composite revenue is 72 %.

**Public Transportation**

**Staff**

Rcat currently has one 0.5 appointment to Public Transportation vacant, however that position will be filled on January 2.

**Operations**

Rcat #12 sold December 5<sup>th</sup> in the Government Auction on Purplewave. The sale price was \$17,000. 80% of the sale price will be returned to KDOT per KDOT policy.

The Triennial Federal Compliance Review was conducted on December 12. This was a very comprehensive examination of all policies and procedures, with special emphasis on ADA compliance. The review team of 3 consultants performed a site visit and review of the Rcat fleet and facility as well as the physical documents. The preparation for the review took a significant amount of time, but it went well.

**Aging**

**Operations**

Medicare Part D Open enrollment counseling concluded on December 7. SHICK trained volunteers and Departmental staff assisted 842 citizens.



**RENO COUNTY**  
125 West First Ave.  
Hutchinson, Kansas 67501  
(620) 694-2915  
Fax: (620) 694-2987

Re: Monthly report for end of December 2023

To: Randy Partington, County Administrator

### **Staffing changes or issues**

The Appraiser's Office is fully staffed.

Field staff has mostly been in field throughout December as we work on valuation for the 2024 tax year. This will continue through the end of January.

### **Financial summary**

As of 12/29/23, the Appraiser's Office has spent approximately 95% of the year-to-date budget, with approximately 77% of expenses being payroll. The remaining expenses were primarily regular and seasonal/monthly expenses.

### **Projects/Issues/Challenges/Concerns**

#### Residential & Commercial Departments

- Staff has begun the field review and value selection process for the 2024 valuation. The majority of field staff will be in the field on a daily basis from now through the end of January.
- Payment under protest hearings have begun and will continue intermittently through June as property taxes are paid at the Treasurer.

#### Personal Property

- Staff is entering valuations for the 2024 cycle.
- Personal Property renditions are prepared and will be sent to the post office on Jan 2.

#### Support Staff

- Staff continues to process deeds and update records accordingly.
- Staff continues to work with IT regarding the GlobalSearch (Square9) transition.
- Staff has had productive meetings with IT on ways to automate some of our manual data entry processes. We are hopeful to begin implementation as soon as practicable.



120 W. Avenue B, Hutchinson, KS 67501  
620-694-2585  
Fax: 620-694-2767

### **Budget YTD Summary**

As of December 22nd, 2023, we are at 93% of our overall budget of \$200,483. The internal services fund (fuel and parts) stands at 80% out of the budget of \$330,846. In the special equipment fund for vehicles, we are at 78% with purchases and encumbrance out of the overall budget of \$236,250.

### **Projects/Issues**

We have received all the vehicles we have ordered for the year and are waiting for the equipment to arrive to finish up fitting these vehicles. One vehicle has been held back from the Sheriff's Office and transferred to Court Services which should help with their vehicle issues. Surplus vehicles continue to sell well on Purple Wave auction, and we will be auctioning off three more vehicles after the first of the year.

November fuel expenses came in at \$15,275.





**Donna Patton  
County Clerk**

**RENO COUNTY**  
125 West 1st Ave.  
Hutchinson, Kansas 67501  
(620) 694-2934  
Fax: (620) 694-2534  
TDD: Kansas Relay Center 1-800-766-3777

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## Clerk/Election Monthly Report for December

In the Election's Office things have slowed down and we are preparing for the Presidential Preference Primary in March. We are reviewing security measures for our equipment and updating them as needed.

In the Clerk's Office the tax statements have been mailed out and we are helping the Election Office get ready for the elections next year.

By the end of December, 96% of the year-to-date budget has been used in the Clerk's Office with the majority of that for payroll and to pay for the RNR notices (\$22,620) that had to be mailed out and 83% in the Election's Office has been used, with the majority of that for payroll and software maintenance.

Donna Patton



# COMMUNITY CORRECTIONS

115 West 1<sup>st</sup>  
Hutchinson, Ks. 67501  
Phone 620-665-7042  
Fax 620-662-8613

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County Commission Report

December 2023

## Staffing

There are no open positions at Community Corrections.

## Projects/Concerns

The 28<sup>th</sup> Judicial District Community Corrections held a specialty court conference in Salina this month. The first day of the training focused on specialty courts and was attended by members of our Drug Court team. The second day focused on current drug trends and was attended by most of our supervision officers. Staff heard up-to-date information and learned about the new legal and illegal drugs being abused in Kansas and around the Country.

The holiday season between Thanksgiving and New Years can be a difficult time for people assigned to supervision. Time with family members who use substances can influence people on probation to join in use. For others the lack of family support due to broken relationships or children being removed from their custody can also be very stressful. These are just a couple examples of the stress our clients experience beyond the normal holiday stress. This is also a time when officers have fewer hours in the office to meet with clients and help provide them with encouragement, resources, and accountability. Officers typically see an increase in clients using and other violations that come with substance abuse. They also see an increase in mental health distress. January tends to become a time of tracking down clients and trying to get them back on track.

## Financial

Community Corrections received a Reno County/Hutchinson Fights Addiction Fund Grant for \$25,000. District Attorney Stanton wrote this grant which will fund the first time felony drug diversion program starting in January. Since the Department of Corrections grant funds can't be used for diversion this grant will pay the expenses including a portion of two officers' wages and benefits.

## Communications Monthly Report – December 2023

**Press releases:** New First-Time Felony Drug Diversion program starting Jan. 1st, Treasurer Brenda Kowitz retires, Joe Hammeke chosen as new Youth Services Director, Nitrate levels warrant water source changes in Yoder area.

**Graphic Design:** Reworked Sheriff's Office recruitment graphic and trifold handout, Landfill closed on Christmas and New Year's Day, wishing you a Merry Christmas and Happy New Year with Reno County offices closed, updated the Health Department's Free Car Seat Check Program handout, Environmental's water well testing graphic, Reno County's Holiday Dinner appreciation poster, Toys for Tots Drive graphics, Sheriff's Office – "Shop with a Sheriff" graphics for video, and winter weather preparedness.

**Website:** Reno County adds new First-Time Felony Drug Offender Diversion Program, Joe Hammeke chosen as new Reno County Youth Services Director, Youth Services Director Shelly Bredemeier retirement reception, Brenda Kowitz retirement reception, Large donation announced for Hope's Cradle program in Hutchinson, Nitrate levels continue to be above allowable limits in Yoder area, Toys For Tots Christmas Toy Drive, Downtown Hutch Masterplan unveiled at Memorial Hall.

**Videos/Photos: Videos:** Merry Christmas Reno County offices closed, Sheriff's Office video of "Shop with a Sheriff" event and preparation before, Toys For Tots Drive, and video of first ever Light Up Hutch lighted Christmas parade. **Photos:** Brenda Kowitz retirement party, Reno County Commission meeting on Dec. 13, photo of Deputy Treasurer Richele Calvert, photo of new Youth Services Director Joe Hammeke, Sheriff's Office FOP 18 and Hutchinson Police Dept.'s FOP 7 gift card donation to youth shelter, Youth Services Director Shelly Bredemeier's retirement receptions, Reno County Service Awards, Reno County Holiday Dinner celebration, Large donation announced for Hope's Cradle program in Hutchinson, photos of first ever Light Up Hutch lighted Christmas parade, Downtown Hutch Masterplan unveiling, and ongoing renovation photos.

### **Social Media: Dec. 1-31, 2023**

- **Facebook Reno County:** 4,026 followers (+66), 37 posts
  - Top Post: Downtown's Lighted Christmas Parade (12.02.23)
    - 17,781 reach, 6,147 engagements, 64 shares, 1,038 reactions, 107 comments
- **Twitter:** 870 followers (+2), 32 tweets
  - Top Tweet: Deputy Treasurer Richele Calvert won vote to fulfill term. (12.22.23)
    - 55 impressions, 4 media engagement
- **YouTube:** 364 subscribers (+3)
  - Top video: Downtown Hutch first ever Light Up Hutch parade (12.02.23)
    - 500 views
- **LinkedIn:** 117 followers (-1), 0 posts
- **Instagram:** 23 followers (+3), 20 posts.

**Committee Meetings:** Hutchinson Community Foundation Strategic Impact Committee and Employee Engagement Committee.



## Emergency Management

Reno County  
206 W 1<sup>st</sup> Ave  
Hutchinson, KS 67501  
620-694-2974

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12/19/2023

### **Staffing changes or issues (if any)**

There are no staffing changes to report.

### **Budget YTD summary**

Emergency Management has used 88% of its year-to-date budget.

### **Projects/Issues/Challenges/Concerns**

#### Activities:

- Attended Kansas Emergency Management Association meeting and statewide meetings.
- Attended the South Central Homeland Security meeting at the Hutchinson Fire CTC. At this meeting, the state wide cyber security project findings were presented.
- As mentioned in previous reports, planning:
  - Our mitigation plan is expiring at the end of 2024. The mitigation plan will continue to be a focus of 2023 and 2024.
  - Still working through the County's Emergency Operations Plan (EOP) with the Kansas Department of Emergency Management. The plan is currently at the State, in the review process. We planned on having this completed before the end of the year, but the review process has taken longer than anticipated. My goal is to present a finalized EOP to the BOCC before wildfire season in the spring.
- Continue to attend weekly meetings on Lexipol policies for fire districts. These policies are completed and are in the local review process. These will be presented to the BOCC in January.
- We will meet with District 4 on December 21<sup>st</sup> to discuss the merger document that was presented to the BOCC. This is the last presentation to the fire districts. After each merger meeting with the fire districts, I complete a memorandum for record, send it to the fire district for their review and any additional information they want to add.
- We will host Storm Furry on the Plains at the Hutchinson Fire Department CTC on February 8, 2024. This is a severe storm presentation and training presented by the National Weather Service.

Dear Randy Partington, County Administrator:

RE: Monthly report ending December 31, 2023

***Staffing Vacancies:***

All positions are filled.

***Program Updates:***

Admin/Finance/Health Information Management (HIM). Staff are working on year-end processes.

Child Care Licensing (CCL). Staff received 6 inquiries on becoming a childcare provider, conducted their monthly orientation, 4 initial surveys, 7 annual surveys, 5 compliance surveys, 1 complaint survey, 1 illegal care survey, and 4 site reviews. Staff attended the childcare taskforce meeting; the taskforce is working towards putting resources into place for a shared services model. This model will make it easier for providers to start and stop childcare in their homes and create systems that will allow for bulk purchasing of goods. This month the taskforce submitted an accelerator grant application to KDHE; the grant requirements included childcare, healthcare, workforce development, and education services.

Clinical – Basic Health Services (BHS), Maternal Child Health (MCH), Family Planning (FP), Older Adult Services (OAS), and Epidemiology. Older Adults Services staff are preparing for the new State of Kansas guidelines that, effective 1/1/24, are requiring staff, who provide Home Community Based Services (HCBS) homemaking and attendant care services in patient homes, to electronically verify the visits in the home.

Epidemiology and COVID-19 Update. For the month, staff conducted 6 infectious disease investigations, with 9 confirmed or probable cases. Reno County had 1 case of histoplasmosis this month. There were also 4 animal bite investigations conducted. As of 12/18/23, the percentage of COVID-19 emergency department (ED) visits has stayed around 1.5% to 3.5% of all ED visits in the past few weeks. There were 4 COVID-19 admissions the week of 12/09. As of December 18<sup>th</sup>, there were 3 patients hospitalized with COVID-19. ED visits for RSV and Influenza are increasing, with RSV ED visits accounting for 2.3% of all ED visits and influenza accounting for 0.4% of ED visits this most recent week.

Health Education – Chronic Disease and Risk Reduction (CDRR), National Association of County & City Health Officials (NACCHO) Reducing Overdose through Community Approaches (ROCA) Mentorship, Pathways to a Healthy Kansas, Comprehensive Opioid, Stimulant, and Substance Use Site-based Program (COSSUP), and Community Education. CDRR-Staff met with Haven High School and Prairie Hills Middle School on vaping/tobacco



prevention. NACCHO-Our mentee health department from Wisconsin will be visiting in January. Pathways-Staff are working with New Beginnings to start communal meals with Nutrition as Recovery. COSSUP-this grant will fund the work of an Overdose Fatality Review Board and the establishment of Medication Assisted Treatment (MAT) in the Jail. Community Education-staff attended the Chamber Breakfast. Other-we are assisting a variety of counties in Kansas in using lived experience and harm reduction as a public health strategy.

Preparedness (PHEP). Staff completed the quarterly workplan for the Public Health Emergency Preparedness (PHEP) and Medical Reserve Corps (MRC STTRONG) grants, inventoried our PHEP trailer, conducted 9 school inspections, and attended the quarterly South Central Metro Region (SCMR) preparedness meeting.

WIC – Women, Infant & Children. We have 1222 active clients (have used at least 1 item on food benefits) out of 1414 participating (received benefits). Reno WIC continues to grow each month. Last year at this time, there were 1065 active clients out of 1267 participating. Breastfeeding Peer Counselors held 2 events with 18 participants.

Becoming a High(er) Performing Organization. Staff attended the holiday dinner and enjoyed interacting with other county employees.

Sincerely,

Karla Nichols,  
Director of Public Health





## **AGENDA ITEM**

## **AGENDA ITEM #8.B**

**AGENDA DATE:** January 10, 2024

**PRESENTED BY:** Randy Partington, County Administrator

**AGENDA TOPIC:**  
Financial Report

**SUMMARY & BACKGROUND OF TOPIC:**

Attached is a financial report for FY23 to keep the commission informed of the county's financial status.

## 2023 YTD BUDGET REPORT

As of 12/31/2023

	Amended Budget	Amt Received / Expended	% Recd / Used
<b>001 General Fund</b>			
<b>00 Unclassified</b>			
<b>Revenue</b>			
Interest	306,000.00	3,865,275.95	1263%
Taxes	17,351,225.00	19,193,427.03	111%
Licenses, Permits, and Fees	229,450.00	277,674.11	121%
Reimbursements	707,500.00	866,529.75	122%
Transfers In from Other Funds	25,000.00	76,386.00	306%
Other Revenue	0.00	26,258.12	
<b>Revenue Total</b>	<b>18,619,175.00</b>	<b>24,305,550.96</b>	<b>131%</b>
<b>Expenses</b>			
Other Expense & Reimbursements	0.00	(1,272.05)	
<b>Expenses Total</b>	<b>0.00</b>	<b>(1,272.05)</b>	
<b>01 County Commission</b>			
<b>Expenses</b>			
Personnel Services	54,000.00	53,680.88	99%
Contractual Services	4,350.00	4,699.37	108%
Commodities	2,500.00	380.27	15%
<b>Expenses Total</b>	<b>60,850.00</b>	<b>58,760.52</b>	<b>97%</b>
<b>02 County Clerk</b>			
<b>Revenue</b>			
Reimbursements	20,000.00	22,956.37	115%
<b>Revenue Total</b>	<b>20,000.00</b>	<b>22,956.37</b>	<b>115%</b>
<b>Expenses</b>			
Personnel Services	284,207.00	282,004.68	99%
Contractual Services	27,170.00	28,771.60	106%
Commodities	4,600.00	2,222.98	48%
<b>Expenses Total</b>	<b>315,977.00</b>	<b>312,999.26</b>	<b>99%</b>
<b>03 County Treasurer</b>			
<b>Revenue</b>			
Reimbursements	0.00	180.00	
<b>Revenue Total</b>	<b>0.00</b>	<b>180.00</b>	
<b>Expenses</b>			
Personnel Services	208,938.00	203,853.18	98%
Contractual Services	40,275.00	27,560.06	68%
Commodities	31,450.00	29,918.74	95%
<b>Expenses Total</b>	<b>280,663.00</b>	<b>261,331.98</b>	<b>93%</b>



## 2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
<b>04 District Attorney</b>			
<b>Revenue</b>			
Licenses, Permits, and Fees	80,000.00	152,911.13	191%
Reimbursements	0.00	7,112.47	
<b>Revenue Total</b>	<b>80,000.00</b>	<b>160,023.60</b>	<b>200%</b>
<b>Expenses</b>			
Personnel Services	1,190,954.00	1,188,069.94	100%
Contractual Services	356,400.00	192,727.65	54%
Commodities	49,000.00	32,364.40	66%
<b>Expenses Total</b>	<b>1,596,354.00</b>	<b>1,413,161.99</b>	<b>89%</b>
<b>05 Register of Deeds</b>			
<b>Revenue</b>			
Licenses, Permits, and Fees	375,000.00	407,321.25	109%
<b>Revenue Total</b>	<b>375,000.00</b>	<b>407,321.25</b>	<b>109%</b>
<b>Expenses</b>			
Personnel Services	160,663.00	159,911.24	100%
Contractual Services	9,455.00	8,324.71	88%
Commodities	5,750.00	2,374.66	41%
<b>Expenses Total</b>	<b>175,868.00</b>	<b>170,610.61</b>	<b>97%</b>
<b>06 Sheriff</b>			
<b>Revenue</b>			
Licenses, Permits, and Fees	32,300.00	32,150.00	100%
Reimbursements	10,500.00	16,669.46	159%
Grant Revenues	12,000.00	16,062.75	134%
<b>Revenue Total</b>	<b>54,800.00</b>	<b>64,882.21</b>	<b>118%</b>
<b>Expenses</b>			
Personnel Services	3,298,628.00	3,096,428.10	94%
Contractual Services	382,938.00	361,294.39	94%
Commodities	455,123.00	343,438.19	75%
Capital Improvement & Outlay	85,682.00	13,353.94	16%
Other Expense & Reimbursements	2,000.00	1,212.03	61%
<b>Expenses Total</b>	<b>4,224,371.00</b>	<b>3,815,726.65</b>	<b>90%</b>
<b>07 County Administration</b>			
<b>Expenses</b>			
Personnel Services	501,934.00	515,700.64	103%
Contractual Services	55,550.00	48,321.56	87%
Commodities	3,000.00	3,019.09	101%
<b>Expenses Total</b>	<b>560,484.00</b>	<b>567,041.29</b>	<b>101%</b>

## 2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
<b>08 District Court</b>			
<b>Revenue</b>			
Reimbursements	10,000.00	18,126.91	181%
Grant Revenues	0.00	8,692.96	
<b>Revenue Total</b>	<b>10,000.00</b>	<b>26,819.87</b>	<b>268%</b>
<b>Expenses</b>			
Contractual Services	561,040.00	488,910.42	87%
Commodities	55,100.00	43,451.03	79%
<b>Expenses Total</b>	<b>616,140.00</b>	<b>532,361.45</b>	<b>86%</b>
<b>09 Courthouse General</b>			
<b>Revenue</b>			
Reimbursements	11,000.00	11,950.00	109%
<b>Revenue Total</b>	<b>11,000.00</b>	<b>11,950.00</b>	<b>109%</b>
<b>Expenses</b>			
Personnel Services	87,749.00	88,475.37	101%
Contractual Services	351,000.00	318,195.69	91%
Commodities	2,000.00	0.00	0%
Capital Improvement & Outlay	900,000.00	156,766.29	17%
Other Expense & Reimbursements	0.00	0.00	
<b>Expenses Total</b>	<b>1,340,749.00</b>	<b>563,437.35</b>	<b>42%</b>
<b>10 County General</b>			
<b>Expenses</b>			
Contractual Services	893,500.00	876,100.86	98%
Commodities	1,000.00	9,686.97	969%
Other Expense & Reimbursements	15,000.00	1,745.55	12%
Outside Agencies Appropriation	604,000.00	604,000.00	100%
Ambulance Services	1,816,889.00	727,325.14	40%
Emergency Communications	850,000.00	746,096.31	88%
Economic Development Projects	400,000.00	13,500.00	3%
Transfers Out to Other Funds	912,340.00	912,340.00	100%
Commission Discretionary	20,000.00	6,257.12	31%
<b>Expenses Total</b>	<b>5,512,729.00</b>	<b>3,897,051.95</b>	<b>71%</b>
<b>11 Maintenance</b>			
<b>Revenue</b>			
Reimbursements	30,000.00	48,010.36	160%
<b>Revenue Total</b>	<b>30,000.00</b>	<b>48,010.36</b>	<b>160%</b>
<b>Expenses</b>			
Personnel Services	887,421.00	746,798.09	84%
Contractual Services	86,110.00	88,799.77	103%
Commodities	77,951.00	55,753.53	72%
<b>Expenses Total</b>	<b>1,051,482.00</b>	<b>891,351.39</b>	<b>85%</b>

## 2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
<b>12 Planning &amp; Zoning</b>			
<b>Revenue</b>			
Reimbursements	0.00	1,880.00	
<b>Revenue Total</b>	<b>0.00</b>	<b>1,880.00</b>	
<b>Expenses</b>			
Personnel Services	88,964.00	87,779.28	99%
Contractual Services	17,700.00	5,059.88	29%
Commodities	700.00	419.13	60%
<b>Expenses Total</b>	<b>107,364.00</b>	<b>93,258.29</b>	<b>87%</b>
<b>13 Emergency Management</b>			
<b>Revenue</b>			
Reimbursements	100,000.00	84,563.52	85%
<b>Revenue Total</b>	<b>100,000.00</b>	<b>84,563.52</b>	<b>85%</b>
<b>Expenses</b>			
Personnel Services	305,391.00	303,710.22	99%
Contractual Services	47,575.00	27,089.58	57%
Commodities	35,200.00	22,691.45	64%
Other Expense & Reimbursements	0.00	593.42	
<b>Expenses Total</b>	<b>388,166.00</b>	<b>354,084.67</b>	<b>91%</b>
<b>14 Sheriff - Jail</b>			
<b>Revenue</b>			
Reimbursements	40,000.00	77,000.05	193%
Grant Revenues	0.00	142,700.00	
Other Revenue	5,000.00	1,500.00	30%
<b>Revenue Total</b>	<b>45,000.00</b>	<b>221,200.05</b>	<b>492%</b>
<b>Expenses</b>			
Personnel Services	2,502,889.00	2,449,740.32	98%
Contractual Services	920,320.00	916,782.14	100%
Commodities	215,000.00	208,682.91	97%
<b>Expenses Total</b>	<b>3,638,209.00</b>	<b>3,575,205.37</b>	<b>98%</b>
<b>15 Human Resources</b>			
<b>Revenue</b>			
Reimbursements	0.00	3,077.00	
<b>Revenue Total</b>	<b>0.00</b>	<b>3,077.00</b>	
<b>Expenses</b>			
Personnel Services	190,733.00	186,100.29	98%
Contractual Services	52,950.00	43,221.88	82%
Commodities	16,000.00	9,809.68	61%
<b>Expenses Total</b>	<b>259,683.00</b>	<b>239,131.85</b>	<b>92%</b>

## 2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
<b>16 Appraiser</b>			
<b>Revenue</b>			
Reimbursements	3,000.00	10,640.50	355%
<b>Revenue Total</b>	<b>3,000.00</b>	<b>10,640.50</b>	<b>355%</b>
<b>Expenses</b>			
Personnel Services	676,347.00	642,542.56	95%
Contractual Services	71,300.00	68,191.96	96%
Commodities	24,500.00	25,332.39	103%
<b>Expenses Total</b>	<b>772,147.00</b>	<b>736,066.91</b>	<b>95%</b>
<b>17 County Clerk - Election</b>			
<b>Revenue</b>			
Reimbursements	500.00	649.45	130%
<b>Revenue Total</b>	<b>500.00</b>	<b>649.45</b>	<b>130%</b>
<b>Expenses</b>			
Personnel Services	130,107.00	124,230.87	95%
Contractual Services	181,810.00	184,237.98	101%
Commodities	18,800.00	9,569.87	51%
Other Expense & Reimbursements	0.00	250.00	
Transfers Out to Other Funds	58,161.00	9,366.00	16%
<b>Expenses Total</b>	<b>388,878.00</b>	<b>327,654.72</b>	<b>84%</b>
<b>18 Information Technology</b>			
<b>Revenue</b>			
Reimbursements	28,000.00	46,305.19	165%
<b>Revenue Total</b>	<b>28,000.00</b>	<b>46,305.19</b>	<b>165%</b>
<b>Expenses</b>			
Personnel Services	548,285.00	563,709.29	103%
Contractual Services	418,075.00	421,684.53	101%
Commodities	9,500.00	4,439.27	47%
<b>Expenses Total</b>	<b>975,860.00</b>	<b>989,833.09</b>	<b>101%</b>

## 2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
<b>24 Auto Center</b>			
<b>Revenue</b>			
Reimbursements	20,000.00	25,002.29	125%
<b>Revenue Total</b>	<b>20,000.00</b>	<b>25,002.29</b>	125%
<b>Expenses</b>			
Personnel Services	170,223.00	171,365.31	101%
Contractual Services	14,880.00	14,292.85	96%
Commodities	15,380.00	8,531.07	55%
Capital Improvement & Outlay	0.00	800.00	
<b>Expenses Total</b>	<b>200,483.00</b>	<b>194,989.23</b>	97%
REVENUE TOTALS	19,396,475.00	25,441,012.62	131%
EXPENSE TOTALS	22,466,457.00	18,992,786.52	85%
Fund 001 General Fund	<b>(3,069,982.00)</b>	6,448,226.10	
Beginning Fund Balance:		13,483,335.22	
Ending Fund Balance:		19,931,561.32	
Cash Balance Forward (Budgeted Resource):		8,974,125.00	
Reserve for Cash Carryover & Contingencies:		5,550,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>002 Aging &amp; Transit Fund</b>			
<b>Revenue</b>			
Taxes	205,999.00	210,858.96	102%
Licenses, Permits, and Fees	100.00	0.00	0%
Reimbursements	6,125.00	22,472.85	367%
Grant Revenues	1,171,923.00	1,024,117.43	87%
Transfers In from Other Funds	437,340.00	437,340.00	100%
Other Revenue	257,076.00	244,412.00	95%
<b>Revenue Total</b>	<b>2,078,563.00</b>	<b>1,939,201.24</b>	<b>93%</b>
<b>Expenses</b>			
Personnel Services	1,355,740.00	1,092,284.43	81%
Contractual Services	594,451.00	518,404.44	87%
Commodities	286,150.00	169,976.41	59%
Capital Improvement & Outlay	266,292.00	87,063.80	33%
Other Expense & Reimbursements	425.00	0.00	0%
<b>Expenses Total</b>	<b>2,503,058.00</b>	<b>1,867,729.08</b>	<b>75%</b>
REVENUE TOTALS	2,078,563.00	1,939,201.24	93%
EXPENSE TOTALS	2,503,058.00	1,867,729.08	75%
Fund 002-Aging & Transit Totals	(424,495.00)	71,472.16	
Beginning Fund Balance:		933,802.29	
Ending Fund Balance:		1,005,274.45	
Cash Balance Forward (Budgeted Resource):		489,751.00	
Reserve for Cash Carryover & Contingencies:		60,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>003 Public Health Fund</b>			
<b>Revenue</b>			
Taxes	673,691.00	693,502.12	103%
Licenses, Permits, and Fees	10,500.00	36,507.92	348%
Reimbursements	566,000.00	588,530.43	104%
Grant Revenues	1,240,500.00	1,915,349.77	154%
Other Revenue	500.00	7,927.29	1585%
<b>Revenue Total</b>	<b>2,491,191.00</b>	<b>3,241,817.53</b>	<b>130%</b>
<b>Expenses</b>			
Personnel Services	2,625,375.00	2,234,572.87	85%
Contractual Services	648,870.00	580,526.10	89%
Commodities	249,150.00	304,368.59	122%
<b>Expenses Total</b>	<b>3,523,395.00</b>	<b>3,119,467.56</b>	<b>89%</b>
REVENUE TOTALS	2,491,191.00	3,241,817.53	130%
EXPENSE TOTALS	3,523,395.00	3,119,467.56	89%
Fund 003-Public Health Totals	(1,032,204.00)	122,349.97	
Beginning Fund Balance:		2,429,407.11	
Ending Fund Balance:		2,551,757.08	
Cash Balance Forward (Budgeted Resource):		1,401,406.00	
Reserve for Cash Carryover & Contingencies:		352,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
<b>004 Noxious Weed Fund</b>				
<b>Revenue</b>				
Taxes	128,076.00	128,397.70	100%	
Other Revenue	12,000.00	20,257.14	169%	
<b>Revenue Total</b>	<b>140,076.00</b>	<b>148,654.84</b>	<b>106%</b>	
<b>Expenses</b>				
Personnel Services	85,221.00	85,473.03	100%	
Contractual Services	4,650.00	2,335.05	50%	
Commodities	51,150.00	47,271.26	92%	
Transfers Out to Other Funds	10,000.00	0.00	0%	
<b>Expenses Total</b>	<b>151,021.00</b>	<b>135,079.34</b>	<b>89%</b>	
	REVENUE TOTALS	140,076.00	148,654.84	106%
	EXPENSE TOTALS	151,021.00	135,079.34	89%
Fund 004-Noxious Weed Totals	(10,945.00)	13,575.50		
	Beginning Fund Balance:	24,004.42		
	Ending Fund Balance:	37,579.92		
	Cash Balance Forward (Budgeted Resource):	14,375.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
<b>006 Special Bridge Fund</b>				
<b>Revenue</b>				
Taxes	276,294.00	309,766.52	112%	
Grant Revenues	0.00	87,313.11		
Reimbursements	300,000.00	308,473.28	103%	
Transfers In from Other Funds	0.00	0.00		
<b>Revenue Total</b>	<b>576,294.00</b>	<b>705,552.91</b>	<b>122%</b>	
<b>Expenses</b>				
Contractual Services	2,400,000.00	1,639,521.05	68%	
Commodities	350,000.00	0.00	0%	
Other Expense & Reimbursements	0.00	(596,748.25)		
<b>Expenses Total</b>	<b>2,750,000.00</b>	<b>1,042,772.80</b>	<b>38%</b>	
	REVENUE TOTALS	576,294.00	705,552.91	122%
	EXPENSE TOTALS	2,750,000.00	1,042,772.80	38%
Fund 006-Special Bridge Totals	(2,173,706.00)	(337,219.89)		
	Beginning Fund Balance:	4,148,444.61		
	Ending Fund Balance:	3,811,224.72		
	Cash Balance Forward (Budgeted Resource):	2,178,454.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>007 Road &amp; Bridge Fund</b>			
<b>Revenue</b>			
Taxes	5,262,162.00	5,298,514.08	101%
Reimbursements	0.00	72,975.51	
Other Revenue	1,536,438.00	1,775,161.32	116%
Grant Revenues	0.00	200,000.00	
<b>Revenue Total</b>	<b>6,798,600.00</b>	<b>7,346,650.91</b>	<b>108%</b>
<b>Expenses</b>			
Personnel Services	2,327,125.00	2,035,772.38	87%
Contractual Services	299,600.00	204,610.96	68%
Commodities	3,682,000.00	3,421,853.33	93%
Capital Improvement & Outlay	466,500.00	242,990.01	52%
Transfers Out to Other Funds	400,000.00	0.00	0%
<b>Expenses Total</b>	<b>7,175,225.00</b>	<b>5,905,226.68</b>	<b>82%</b>
REVENUE TOTALS	6,798,600.00	7,346,650.91	108%
EXPENSE TOTALS	7,175,225.00	5,905,226.68	82%
<b>Fund 007-Road &amp; Bridge Totals</b>	<b>(376,625.00)</b>	<b>1,441,424.23</b>	
Beginning Fund Balance:		1,346,089.12	
Ending Fund Balance:		2,787,513.35	
Cash Balance Forward (Budgeted Resource):		519,367.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>008 Solid Waste Fund</b>			
<b>Revenue</b>			
Licenses, Permits, and Fees	5,090,000.00	5,971,004.89	117%
Reimbursements	55,000.00	114,242.46	208%
Other Revenue	5,000.00	35,990.20	720%
<b>Revenue Total</b>	<b>5,150,000.00</b>	<b>6,121,237.55</b>	<b>119%</b>
<b>Expenses</b>			
Personnel Services	1,683,838.00	1,364,819.81	81%
Contractual Services	1,216,950.00	754,530.37	62%
Commodities	609,500.00	366,186.50	60%
Capital Improvement & Outlay	2,050,000.00	1,700,448.17	83%
Transfers Out to Other Funds	650,950.00	250,950.00	39%
<b>Expenses Total</b>	<b>6,211,238.00</b>	<b>4,436,934.85</b>	<b>71%</b>
REVENUE TOTALS	5,150,000.00	6,121,237.55	119%
EXPENSE TOTALS	6,211,238.00	4,436,934.85	71%
<b>Fund 008-Solid Waste Totals</b>	<b>(1,061,238.00)</b>	<b>1,684,302.70</b>	
Beginning Fund Balance:		6,422,083.53	
Ending Fund Balance:		8,106,386.23	
Cash Balance Forward (Budgeted Resource):		5,095,008.00	
Reserve for Cash Carryover & Contingencies:		4,033,770.00	



Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>009 Youth Services Fund</b>			
<b>Revenue</b>			
Reimbursements	1,329,595.00	1,311,702.70	99%
Grant Revenues	0.00	15,742.47	
Transfers In from Other Funds	400,000.00	400,000.00	100%
<b>Revenue Total</b>	<b>1,729,595.00</b>	<b>1,727,445.17</b>	<b>100%</b>
<b>Expenses</b>			
Personnel Services	1,753,909.00	1,749,586.88	100%
Contractual Services	113,745.00	107,324.98	94%
Commodities	56,300.00	35,366.46	63%
Other Expense & Reimbursements	126,082.00	92,224.72	73%
<b>Expenses Total</b>	<b>2,050,036.00</b>	<b>1,984,503.04</b>	<b>97%</b>
REVENUE TOTALS	1,729,595.00	1,727,445.17	100%
EXPENSE TOTALS	2,050,036.00	1,984,503.04	97%
Fund 009-Youth Services Totals	<b>(320,441.00)</b>	<b>(257,057.87)</b>	
Beginning Fund Balance:		896,861.45	
Ending Fund Balance:		639,803.58	
Cash Balance Forward (Budgeted Resource):		752,619.00	
Reserve for Cash Carryover & Contingencies:		432,178.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>013 Solid Waste Post-Closure Fund</b>			
<b>Revenue</b>			
Transfers In from Other Funds	400,000.00	0.00	0%
<b>Revenue Total</b>	<b>400,000.00</b>	<b>0.00</b>	<b>0%</b>
<b>Expenses</b>			
Contractual Services	330,000.00	293,265.35	89%
Capital Improvement & Outlay	6,132,913.00	0.00	0%
<b>Expenses Total</b>	<b>6,462,913.00</b>	<b>293,265.35</b>	<b>5%</b>
REVENUE TOTALS	400,000.00	0.00	0%
EXPENSE TOTALS	6,462,913.00	293,265.35	5%
Fund 013-Solid Waste Post-Closure Totals	<b>(6,062,913.00)</b>	<b>(293,265.35)</b>	
Beginning Fund Balance:		6,942,945.86	
Ending Fund Balance:		6,649,680.51	
Cash Balance Forward (Budgeted Resource):		6,062,913.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>015 Employee Benefits Fund</b>			
<b>Revenue</b>			
Taxes	5,454,357.00	5,565,470.25	102%
Reimbursements	1,314,000.00	1,317,186.81	100%
<b>Revenue Total</b>	<b>6,768,357.00</b>	<b>6,882,657.06</b>	102%
<b>Expenses</b>			
Personnel Services	4,400,321.00	4,203,327.71	96%
Contractual Services	5,000.00	4,484.50	90%
Other Expense & Reimbursements	4,000.00	0.00	0%
Transfers Out to Other Funds	4,800,000.00	4,096,268.50	85%
<b>Expenses Total</b>	<b>9,209,321.00</b>	<b>8,304,080.71</b>	90%
REVENUE TOTALS	6,768,357.00	6,882,657.06	102%
EXPENSE TOTALS	9,209,321.00	8,304,080.71	90%
Fund 015-Employee Benefits Totals	(2,440,964.00)	(1,421,423.65)	
Beginning Fund Balance:		4,967,541.03	
Ending Fund Balance:		3,546,117.38	
Cash Balance Forward (Budgeted Resource):		4,082,534.00	
Reserve for Cash Carryover & Contingencies:		1,500,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>017 TECH Center Fund</b>			
<b>Revenue</b>			
Taxes	500,400.00	506,680.94	101%
<b>Revenue Total</b>	<b>500,400.00</b>	<b>506,680.94</b>	101%
<b>Expenses</b>			
Contractual Services	510,000.00	510,000.00	100%
<b>Expenses Total</b>	<b>510,000.00</b>	<b>510,000.00</b>	100%
REVENUE TOTALS	500,400.00	506,680.94	101%
EXPENSE TOTALS	510,000.00	510,000.00	100%
Fund 017-TECH Center Totals	(9,600.00)	(3,319.06)	
Beginning Fund Balance:		24,975.17	
Ending Fund Balance:		21,656.11	
Cash Balance Forward (Budgeted Resource):		22,937.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>018 Mental Health Fund</b>			
<b>Revenue</b>			
Taxes	444,884.00	449,857.96	101%
<b>Revenue Total</b>	<b>444,884.00</b>	<b>449,857.96</b>	101%
<b>Expenses</b>			
Contractual Services	452,025.00	452,025.00	100%
<b>Expenses Total</b>	<b>452,025.00</b>	<b>452,025.00</b>	100%
REVENUE TOTALS	444,884.00	449,857.96	101%
EXPENSE TOTALS	452,025.00	452,025.00	100%
Fund 018-Mental Health Totals	(7,141.00)	(2,167.04)	
Beginning Fund Balance:		20,584.21	
Ending Fund Balance:		18,417.17	
Cash Balance Forward (Budgeted Resource):		18,999.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>029 Special Parks &amp; Recreation Fund</b>			
<b>Revenue</b>			
Taxes	18,965.00	22,247.93	117%
<b>Revenue Total</b>	<b>18,965.00</b>	<b>22,247.93</b>	117%
<b>Expenses</b>			
Contractual Services	10,000.00	10,000.00	100%
<b>Expenses Total</b>	<b>10,000.00</b>	<b>10,000.00</b>	100%
REVENUE TOTALS	18,965.00	22,247.93	117%
EXPENSE TOTALS	10,000.00	10,000.00	100%
<b>Fund 029 Special Parks &amp; Recreation Totals</b>	<b>8,965.00</b>	<b>12,247.93</b>	
	Beginning Fund Balance:	13,571.88	
	Ending Fund Balance:	25,819.81	
	Cash Balance Forward (Budgeted Resource):	8,291.00	
	Reserve for Cash Carryover & Contingencies:	17,256.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>030 Special Alcohol &amp; Drug Fund</b>			
<b>Revenue</b>			
Taxes	18,965.00	24,005.61	127%
<b>Revenue Total</b>	<b>18,965.00</b>	<b>24,005.61</b>	127%
<b>Expenses</b>			
Contractual Services	10,000.00	10,000.00	100%
<b>Expenses Total</b>	<b>10,000.00</b>	<b>10,000.00</b>	100%
REVENUE TOTALS	18,965.00	24,005.61	127%
EXPENSE TOTALS	10,000.00	10,000.00	100%
<b>Fund 030 Special Alcohol &amp; Drug Totals</b>	<b>8,965.00</b>	<b>14,005.61</b>	
	Beginning Fund Balance:	38,524.51	
	Ending Fund Balance:	52,530.12	
	Cash Balance Forward (Budgeted Resource):	30,271.00	
	Reserve for Cash Carryover & Contingencies:	39,236.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>083 Bond &amp; Interest Fund</b>			
<b>Revenue</b>			
Taxes	948,964.00	956,717.20	101%
Transfers In from Other Funds	250,950.00	402,143.76	160%
Other Revenue	52,314.00	52,864.50	101%
<b>Revenue Total</b>	<b>1,252,228.00</b>	<b>1,411,725.46</b>	113%
<b>Expenses</b>			
Contractual Services	1,749,701.00	1,749,800.00	100%
<b>Expenses Total</b>	<b>1,749,701.00</b>	<b>1,749,800.00</b>	100%
REVENUE TOTALS	1,252,228.00	1,411,725.46	113%
EXPENSE TOTALS	1,749,701.00	1,749,800.00	100%
<b>Fund 083 Bond &amp; Interest Totals</b>	<b>(497,473.00)</b>	<b>(338,074.54)</b>	
	Beginning Fund Balance:	550,701.51	
	Ending Fund Balance:	212,626.97	
	Cash Balance Forward (Budgeted Resource):	672,256.00	
	Reserve for Cash Carryover & Contingencies:	150,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>085 Noxious Weed Capital Outlay Fund</b>			
<b>Revenue</b>			
Transfers In from Other Funds	10,000.00	0.00	0%
<b>Revenue Total</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0%</b>
REVENUE TOTALS	10,000.00	0.00	0%
EXPENSE TOTALS	0.00	0.00	
und 085 Noxious Weed Capital Outlay Totals	10,000.00	0.00	
Beginning Fund Balance:		104,276.58	
Ending Fund Balance:		104,276.58	
Cash Balance Forward (Budgeted Resource):		89,776.00	
Reserve for Cash Carryover & Contingencies:		99,776.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>086 Public Health Capital Outlay Fd</b>			
<b>Expenses</b>			
Capital Improvement & Outlay	25,000.00	0.00	0%
<b>Expenses Total</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0%</b>
REVENUE TOTALS	0.00	0.00	
EXPENSE TOTALS	25,000.00	0.00	0%
Fund 086 Public Health Capital Outlay Totals	(25,000.00)	0.00	
Beginning Fund Balance:		413,200.50	
Ending Fund Balance:		413,200.50	
Cash Balance Forward (Budgeted Resource):		433,480.00	
Reserve for Cash Carryover & Contingencies:		408,480.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>087 Historical Museum Fund</b>			
<b>Revenue</b>			
Taxes	181,654.00	183,944.49	101%
<b>Revenue Total</b>	<b>181,654.00</b>	<b>183,944.49</b>	<b>101%</b>
<b>Expenses</b>			
Contractual Services	185,000.00	185,000.00	100%
<b>Expenses Total</b>	<b>185,000.00</b>	<b>185,000.00</b>	<b>100%</b>
REVENUE TOTALS	181,654.00	183,944.49	101%
EXPENSE TOTALS	185,000.00	185,000.00	100%
Fund 087 Historical Museum Totals	(3,346.00)	(1,055.51)	
Beginning Fund Balance:		8,629.79	
Ending Fund Balance:		7,574.28	
Cash Balance Forward (Budgeted Resource):		8,184.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>093 Special Equipment Fund</b>			
<b>Revenue</b>			
Taxes	523,537.00	522,756.40	100%
Reimbursements	130,288.00	143,642.83	110%
<b>Revenue Total</b>	<b>653,825.00</b>	<b>666,399.23</b>	<b>102%</b>
<b>Expenses</b>			
Contractual Services	131,300.00	111,462.22	85%
Commodities	5,600.00	832.23	15%
Capital Improvement & Outlay	581,109.00	424,041.61	73%
<b>Expenses Total</b>	<b>718,009.00</b>	<b>536,336.06</b>	<b>75%</b>
REVENUE TOTALS	653,825.00	666,399.23	102%
EXPENSE TOTALS	718,009.00	536,336.06	75%
Fund 093 Special Equipment Fund Totals	<b>(64,184.00)</b>	130,063.17	
	Beginning Fund Balance:	332,387.02	
	Ending Fund Balance:	462,450.19	
	Cash Balance Forward (Budgeted Resource):	228,517.00	
	Reserve for Cash Carryover & Contingencies:	150,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>094 Special Road Fund</b>			
<b>Revenue</b>			
Taxes	8,976.00	18,969.45	211%
Grant Revenues	0.00	66,249.86	
<b>Revenue Total</b>	<b>8,976.00</b>	<b>85,219.31</b>	<b>949%</b>
<b>Expenses</b>			
Contractual Services	0.00	226,901.65	
Capital Improvement & Outlay	755,000.00	0.00	0%
<b>Expenses Total</b>	<b>755,000.00</b>	<b>226,901.65</b>	<b>30%</b>
REVENUE TOTALS	8,976.00	85,219.31	949%
EXPENSE TOTALS	755,000.00	226,901.65	30%
Fund 094 Special Road Fund Totals	<b>(746,024.00)</b>	<b>(141,682.34)</b>	
	Beginning Fund Balance:	1,214,745.57	
	Ending Fund Balance:	1,073,063.23	
	Cash Balance Forward (Budgeted Resource):	782,489.00	
	Reserve for Cash Carryover & Contingencies:	36,465.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>098 CIP Fund</b>			
<b>Revenue</b>			
Taxes	255,476.00	270,898.34	106%
Reimbursements	0.00	9,661.00	
Prior Year Cancelled Encumbrances (	0.00	900.00	
<b>Revenue Total</b>	<b>255,476.00</b>	<b>281,459.34</b>	<b>110%</b>
<b>Expenses</b>			
Capital Improvement & Outlay	457,000.00	306,641.78	67%
<b>Expenses Total</b>	<b>457,000.00</b>	<b>306,641.78</b>	<b>67%</b>
REVENUE TOTALS	255,476.00	281,459.34	110%
EXPENSE TOTALS	457,000.00	306,641.78	67%
Fund 098 CIP Totals	<b>(201,524.00)</b>	<b>(25,182.44)</b>	
Beginning Fund Balance:		367,679.89	
Ending Fund Balance:		342,497.45	
Cash Balance Forward (Budgeted Resource):		307,429.00	
Reserve for Cash Carryover & Contingencies:		100,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
<b>180 Internal Services Fund</b>			
<b>Revenue</b>			
Reimbursements	515,000.00	502,396.99	98%
<b>Revenue Total</b>	<b>515,000.00</b>	<b>502,396.99</b>	<b>98%</b>
<b>Expenses</b>			
Commodities	590,846.00	469,976.31	80%
<b>Expenses Total</b>	<b>590,846.00</b>	<b>469,976.31</b>	<b>80%</b>
REVENUE TOTALS	515,000.00	502,396.99	98%
EXPENSE TOTALS	590,846.00	469,976.31	80%
Fund 180 Internal Services Totals	<b>(75,846.00)</b>	32,420.68	
Beginning Fund Balance:		117,012.87	
Ending Fund Balance:		149,433.55	
Cash Balance Forward (Budgeted Resource):		75,846.00	



## AGENDA ITEM

## **AGENDA ITEM #10.A**

**AGENDA DATE:** January 10, 2024

**PRESENTED BY:** BOCC

**AGENDA TOPIC:**

Appoint a commission member as the chairperson for 2024

**SUMMARY & BACKGROUND OF TOPIC:**

**Nominations from the Floor**

As soon as the chair opens nominations from the floor, any member can bring forth a nomination. A member should know beforehand if the person he or she wishes to nominate is willing to serve.

When the nomination is from the floor:

- A member does not have to get recognition.
- A person can nominate himself or herself.
- A nomination does not need a second.
- A member cannot nominate more than one person for an office until everyone has had the opportunity to make nominations.
- Nominees do not have to leave the room during the nominations, when the vote is taken, or when the vote is counted.
- The presiding officer can continue presiding, even if he or she is one of the nominees for the office.
- A member can rise and decline the nomination during the nominating process.
- After each nomination, the chair repeats the name to the Commission. For example, the chair says: chair: Denise Harmon, for chair. Are there further nominations for chair?

A motion to close nominations is usually not necessary. Usually, the chair closes nominations when no further nominations come forward from the Commission.

## **ELECTIONS**

After the nominating process is finished, the members must vote on the proposed candidates

## **Election by Voice Vote**

When there is only one candidate for office, election by voice vote is a good method to use if the bylaws do not stipulate how the election should take place. However, any time an election occurs by voice vote, members forfeit their right to write in a candidate.

When more than one person has been nominated and the election is by voice vote, the chair takes the vote on the candidates in the order in which they were nominated. Members must remember to vote yes for the candidate that they want and vote no for the other candidates. The first candidate to receive a majority vote wins.

The presiding officer takes the vote this way:

chair: All those in favor of Member G for chair, say "Aye." Those opposed say "No."

The chair then announces the vote:

chair: The ayes have it, and Member G is elected chair.

If Member G loses, the chair announces the result this way:

chair: The no's have it, and Member G is not elected. All those in favor of Member X for chair say "Aye." Those opposed say "No."

The chair then announces the results of this vote. The procedure continues until someone receives a majority vote. When electing officers, if there is a tie vote or no one receives a majority vote, members keep voting until someone is elected.

When more than one candidate is nominated, the problem with a voice vote is that those nominated first are more likely to get elected. If there is a motion to make an election by voice vote unanimous, that vote must be by ballot. If there is one "no" vote, the election is not unanimous.

## **Election by Roll Call Vote**

If members take the vote by roll call, the organization can follow the same methods used for a ballot vote - either voting for all candidates at once or voting for one at a time. The presiding officer should



explain the procedure. Each member states who he or she is voting for as the secretary calls the roll. The secretary records the vote and repeats it to make sure that it is accurate.



## AGENDA ITEM

## **AGENDA ITEM #10.B**

**AGENDA DATE:** January 10, 2024

**PRESENTED BY:** BOCC

**AGENDA TOPIC:**

Appoint a commission member as vice-chair for 2024

**SUMMARY & BACKGROUND OF TOPIC:**

**Nominations from the Floor**

As soon as the chair opens nominations from the floor, any member can bring forth a nomination. A member should know beforehand if the person he or she wishes to nominate is willing to serve.

When the nomination is from the floor:

- A member does not have to get recognition.
- A person can nominate himself or herself.
- A nomination does not need a second.
- A member cannot nominate more than one person for an office until everyone has had the opportunity to make nominations.
- Nominees do not have to leave the room during the nominations, when the vote is taken, or when the vote is counted.
- The presiding officer can continue presiding, even if he or she is one of the nominees for the office.
- A member can rise and decline the nomination during the nominating process.
- After each nomination, the chair repeats the name to the Commission. For example, the chair says: chair: Denise Harmon, for chair. Are there further nominations for chair?

A motion to close nominations is usually not necessary. Usually, the chair closes nominations when no further nominations come forward from the Commission.

## **ELECTIONS**

After the nominating process is finished, the members must vote on the proposed candidates

## **Election by Voice Vote**

When there is only one candidate for office, election by voice vote is a good method to use if the bylaws do not stipulate how the election should take place. However, any time an election occurs by voice vote, members forfeit their right to write in a candidate.

When more than one person has been nominated and the election is by voice vote, the chair takes the vote on the candidates in the order in which they were nominated. Members must remember to vote yes for the candidate that they want and vote no for the other candidates. The first candidate to receive a majority vote wins.

The presiding officer takes the vote this way:

chair: All those in favor of Member G for chair, say "Aye." Those opposed say "No."

The chair then announces the vote:

chair: The ayes have it, and Member G is elected chair.

If Member G loses, the chair announces the result this way:

chair: The no's have it, and Member G is not elected. All those in favor of Member X for chair say "Aye." Those opposed say "No."

The chair then announces the results of this vote. The procedure continues until someone receives a majority vote. When electing officers, if there is a tie vote or no one receives a majority vote, members keep voting until someone is elected.

When more than one candidate is nominated, the problem with a voice vote is that those nominated first are more likely to get elected. If there is a motion to make an election by voice vote unanimous, that vote must be by ballot. If there is one "no" vote, the election is not unanimous.

## **Election by Roll Call Vote**

If members take the vote by roll call, the organization can follow the same methods used for a ballot vote - either voting for all candidates at once or voting for one at a time. The presiding officer should

explain the procedure. Each member states who he or she is voting for as the secretary calls the roll. The secretary records the vote and repeats it to make sure that it is accurate.